

IMMACULATE CONCEPTION
SCHOOL BOARD MEETING MINUTES
NOVEMBER 1, 2011

President Kurt Bruemmer called the meeting to order at 6:30 p.m. Those in attendance were: Kurt Bruemmer, Dan Vanderfeltz, Chelle Shepard, Rebecca Maasen, Lisa Berendzen, Carissa Ash, Paula Zeitz, Josh Harden, Jennifer Gerling, Jill Struempf, and Heather Schrimpf.

Chelle Shepard led the board in prayer to begin the meeting.

The October 4th, 2011 minutes were reviewed and approved.

Principal's Report:

2011 Stanford 10 Test Rankings

Jill presented the school ranking comparison for the Stanford 10 Testing. This ranks how we are scoring on the testing compared to the 36 schools in the Jefferson City diocese. For 2011, Immaculate Conception has increased our scores in 8 of the 10 subject topics from our 2010 scores. Jill was very pleased with our overall improvement. Jill will use this testing information to evaluate by grade level where improvements can be made in the teachers' curriculum for each particular subject.

School-Wide Positive Behavior System

Teachers are working on establishing the behavior matrix that will reflect the expected positive behavior at all school activities. In the younger grades, the children will actually practice the expected behaviors. Heather shared the behavior infractions for August through October that are documented in the School-wide Information System for the behavior system. The behaviors that are entered into the system are the children's behavior cases that are brought to the office to Jill & Heather. It does not include what the teacher takes care of in the classroom.

US Cellular

Jill announced that I.C. was one of the schools awarded the \$50,000 in the nation-wide US Cellular giveaway. We should receive the check in two to three weeks and there will be a presentation celebration. Everyone will be notified in advance. The school has already purchased cameras to use in classrooms to have Skype available for students who cannot use the stairs and can view the classroom activity from ground level.

Self Study

All the standard committees have been meeting and are progressing very well. Two of the 11 standards have already been completed and turned in.

Character Plus

Forgiving is the character plus trait for this month.

All Saints Day.

An all school Mass was celebrated on November 1st, with several school children making their first communion during the service. Teachers incorporated the theme of the saints throughout the day in the classroom on Nov 1st.

Uniform

No shorts allowed starting Nov 1st. After school care can bring shorts and/or clothes to change into.

Old Business:

Review By-Laws

The process of forming, reviewing and approving the annual school budget was discussed. Presently, the school board just reviews and provides the principal guidance on forming the budget. Kurt Bruemmer proposed that the by-laws be changed to reflect this. The board will have further discussion at the December meeting regarding the changes. On page 4 in the "With Parish Council" paragraph, the wording (in bold type) was changed as follows:

The school advisory board helps insure that the school's program is consistent with the parish's mission and keeps the council informed of the operation of the school. The school advisory board reviews and provides guidance on the annual school budget prior to the presentation to the parish council. Any needed adjustments to the school budget are made by the school advisory board (or budget subcommittee).

The other approved change to the by-laws is on page 9 under the "Athletics" paragraph. The new wording (in bold type) is as follows:

The board president will appoint two members to work with the principal and principal-appointed members on issues related to all athletic policy and programs of the school.

Josh Hardin drew up a confidentiality agreement for all school board members to review. The agreement would be signed by committee members at the first meeting of the school year.

Monsignor Cox will be given a copy for review. A vote by the board will be taken at the December 2011 meeting. If adopted, the confidentiality agreement will be referenced in the by-laws under the Membership section.

School Board Training.

Training will be held in Taos at St. Francis Xavier on Thursday, January 12, from 6:30 to 8:30. Board members need to inform Jill that they will be attending.

Committees:

Recruitment:

No Report

Athletics:

Try outs for basketball were held last week for the varsity and junior varsity. The coaches' meeting is being held on November 1st.

Technology:

Josh Hardin is heading the technology committee and is currently searching for members who have IT experience. Several teachers have been assigned to the committee. The committee will assess current and future needs in the school and will allocate the \$50,000 US Cellular money to meet those technology needs. A technology committee meeting is scheduled for December 8th.

Long Range Planning:

Discussion on the Gerbes property is still in process with design drawings being done for a possible banquet center. Replacement of pews in church is under consideration, waiting to access funding options to pay for them.

Wellness:

There was a flu shot clinic for faculty members. I.C. did not receive any grant money to cover the cost so the flu shot was not offered to the students this year. A flyer went out to the school families on healthy options for packing a lunch. Classes were asked to make available at least one healthy snack at the class parties.

Pastor's Report:

No Report.

Questions:

What was the success of the Fall Fling? Jennifer Gerling commended Beth Loethen on her excellent leadership and success with the Fall Fling. There were 219 individual tickets sold for the event and we profited \$3,000 on ticket sales. The silent and live auction netted \$18,800. Jennifer requested that you e-mail her with any ideas and/or change you may have relating to the event to pass along for next year's committee.

New Business:

The faculty and staff Christmas party will be held on December 21st at Heather Schrimpf's home following the 1:00 p.m. school dismissal. Board members are asked to provide gifts for teachers and staff. Each member is responsible to provide 6 gifts for around \$5 to \$10 each. Each board member is asked to also provide one snack for the party. The gifts and snack may be brought to the Knights of Columbus on December 13th at 2:00.

Closing & Announcements:

No announcements.

Prayer and Adjournment:

After prayer, the meeting adjourned at 8:55.

Next Meeting:

Tuesday, December 6th at 6:30 p.m.

Monsignor Cox, Pastor

Jill Struempf, Principal

Chelle Shepard, Secretary