

**IMMACULATE CONCEPTION
SCHOOL BOARD MEETING MINUTES
FEBRUARY 5, 2008**

Vice-President Jocelyn Strand called the meeting to order. Those in attendance were: Jennifer Cassmeyer, Jill Struempf, Father Dolan, Christie Linsenbardt, Rena Kuster, Jill Kliethermes, Melissa Lorts, Jocelyn Strand, Vic Rackers, Kevin Yanskey, Lori Kempker, and Jim Macy.

COMMITTEE & OTHER REPORTS:

President's Report:

Mrs. Strand opened the meeting with a gospel reading (Mathew 5:1-12).

January's meeting minutes were read and approved (motion to approve by Mr. Macy, 2nd by Mrs. Lorts).

Pastor's Report:

Father Pat urged us to be peaceful in what God wants for us – to let go of control. He noted that peace equals our well-being. He commented how easy it is to lose sight of the importance of liturgical seasons. We should think about the religious aspect of each season. He reminded us of the committee looking at various IC documents which will culminate into an inspiration plan specific to our parish.

Principal's Report:

- Mrs. Cassmeyer reported on:
- A Lenten calendar with daily Lenten activities was sent home to parents; a packet of information was also given to teachers. Students will observe silent lunches on Fridays throughout Lent; there are prayers on each lunch table for reflection.
- We will have school on 2/18/08 and 3/25/08 due to snow days. School registration will be April 1-8, 2008; kindergarten registration has already begun.
- Information about teacher requests will be sent home reiterating a May 1st deadline as well as sending all requests via US mail. In addition, Ms. Cassmeyer is including a letter to parents explaining the teacher/administrative process by which teachers are selected.
- The 2nd quarter information is due from faculty this week for the school curriculum map.
- Mrs. Cassmeyer deferred to Mrs. Struempf for dress code information. Mrs. Streumph provided a handout used by Helias for ordering school uniform apparel. She is checking difference sources to see if we can get shirts with an "IC" logo. It has been reported that the Helias shirts are wearing well – no pilling, shrinkage, or wrinkling. Mrs. Streumph is hoping to have information go home to parents in March re: ordering information.

Finance Committee:

Mrs. Streumph reported there is a meeting 2/13/08 re: retirement that will be attended by finance committee representatives.

Home & School Association:

Mr. Yanskey reported on a successful chili supper; the amount of money raised hasn't been determined yet. This year both stairwells were opened up and both cafeteria windows were utilized – this provided for a smoother flow of traffic.

Technology Committee:

Mrs. Struempf reported there will be a meeting on 2/19/08.

Publicity & Public Relations Committee:

Mrs. Struempf said that information will be provided to the Catholic Missourian and News from the Pews re: IC's catholic school's week. Carla Forck was chosen as the outstanding alumni.

Parish Council:

Mrs. Strand attended January's parish council meeting. New parish council officers are: President: Kenny Wildhaber, Vice President: Mike Shephard, and Secretary: Josh Kampeter. A new 8-page church bulletin format was approved to provide more space for church news. A new organ purchase is being discussed and finalized.

Long-Range Planning:

Mrs. Struempf reported the next meeting will be 2/20/08.

Other Business:

Mrs. Strand provided handouts and information re: the principal search. The search committee members are: Chris Yarnell, Vic Rackers, Jocelyn Strand, Lori Kempker, Melissa Lorts, and Paul Hanna. The committee will provide updates to the school board throughout the search process. No individual applicant names will be provided for confidentiality. The requirements for the new principal are: possession of a master's degree, 4 years of teaching experience, acquisition of principal certification (or working toward), and a practicing Catholic. Advertisements are to be placed in the 4 diocesan papers, local parish bulletins, diocesan website and through contacts with religious communities; the application deadline is 2/22/08. Teacher representatives and school board members are asked to provide the search committee, in writing, the qualities and experience they would like the new principal to possess by 2/9/08; search committee members will meet on 2/10/08 to review this feedback and to formulate questions for the interviews. The search committee will meet again on 2/24/08 to review the list of potential applications; interviews will take place on 3/2/08.

There being no further business, Mrs. Strand adjourned the meeting with a prayer. The next meeting of the IC School Board is set for March 4, 2008.

Father Dolan, Pastor

Jennifer Cassmeyer, Principal

Rena Kuster, Secretary