

IMMACULATE CONCEPTION
SCHOOL BOARD MEETING MINUTES
SEPTEMBER 6, 2011

President Kurt Bruemmer called the meeting to order at 7:00 p.m. Those in attendance were: Kurt Bruemmer, Dan Vanderfeltz, Chelle Shepard, Rebecca Maasen, Lisa Berendzen, Carissa Ash, Paula Zeitz, Josh Harden, Jennifer Gerling, Amy Wilson, Jill Struempf, and Heather Schrimpf.

Kurt Bruemmer led the board in the prayer by reading the Sunday Gospel followed by a discussion.

The August 2011 minutes were reviewed and approved.

Principal's Report:

Jill thanked the School Board for hosting the back to school BBQ.

Self study is in process. There will be eleven committees formed to cover each of the standards with at least 6 people on each one. Debbie Kolb will head the self study and will be involving parents. Each School Board member is asked serve on one of the standards. All of the teachers have already been assigned a standard to serve on.

Following are the eleven standards-

Standard 1: Mission and Philosophy - mission statement and philosophy (beliefs and values) of the school

Standard 2: Climate - school climate being productive, peaceful, safe, and orderly

Standard 3: Leadership - leadership of the school

Standard 4: Professional Staff - commitment and qualifications of the staff

Standard 5: Curriculum - curriculum development

Standard 6: Instruction - process of delivering the school's curriculum to the students

Standard 7: Services - quality and variety of services offered to provide the needs of the whole child

Standard 8: Facilities - adequacy and maintenance

Standard 9: Finance and Planning - accountability for the use of financial resources

Standard 10: Pre-School Program - evaluates the pre-school program

Standard 11: Before and After School-Care Programs - evaluates before and after school care

The kickoff meeting for the self study will be Tuesday, September 27th at 6:00 in Kertz Hall, prior to the Home & School Meeting.

Seven principals from outside schools will be involved with the final evaluation process on March 25th through March 27th. The final report will be presented on the 27th along with a celebratory dinner.

School Board members were asked to review the standards to determine which one they would like to serve on. Let Debbie Kolb or Jill know if you are willing to serve as the chair of one of the standard committees.

Students are attending Mass twice a week. The departmental masses on Wednesday and Thursday are celebrated using the Mass antiphons and not music. On Friday the all-school mass is celebrated with the classes planning the service.

Thursday, September 8th is picture day. It is a dress up day with no denim allowed.

Revisions have been made with some of the safety procedures, mainly involving tornadoes. Bill Farr, the director of Emergency Procedures for Cole County toured the school to determine safe locations in case of a tornado. Upon Mr. Farr's recommendations, revisions were made to the school's evacuation maps and crisis plan. The school has already performed both a fire drill and a tornado drill.

I.C. is taking part in a nation-wide US Cellular \$1 million dollar giveaway. The school with the most votes will win \$150,000 and the next 17 schools will each get \$50,000. You go to the local US Cellular store, 1922 Missouri Blvd. and pick up a card, use the assigned number on that card and go to usc cellular.com and vote for I.C. You vote every day using the number on your card until October 6th.

SWPBS (School Wide Positive Behavior System) is in effect beginning this school year. Documenting of the discipline is already showing trends of the children's behavior. This system includes sending the involved child to the safe room and focuses on conscious discipline. Three of the team members will attend more training to share with the teachers. Aggressive behavior is the main reoccurring action which is occurring mainly at recess. With the positive focus and looking at the specific behaviors that are not acceptable, the hope is to improve the climate for everyone.

There was an excellent turn out for parent night in both the elementary and junior high. Changing the meeting to a Tuesday night was a positive thing.

In remembrance of 9-11's tenth anniversary, the school will conduct a Prayer Around the Flagpole on Monday, September 12th at 7:45 a.m.

New Business:

2011-2012 Goals

There was a discussion on marketing the school & recruiting ideas to entice the children of current parishioners to attend I.C. School. One idea suggested is to expand the pre-school program to entice parishioners to keep their children here at I.C. for grade school. Another suggestion was to keep our website updated and modernized to show an appealing and positive presence to I.C. School. Dan Vanderfeltz offered the assistance of his wife, Joan Vanderfeltz to help with updating and maintaining the school's website if needed.

Amy Wilson suggested surveying the parents to gather data on what they like and dislike about I.C. School and the programs, including after school care, preschool program, and the summer program. The survey would also go out to families who have taken their children out of I.C. to attend other area schools. Amy Wilson (who stated she is "In it to Win It"), volunteered to chair a Marketing Research Committee to survey and gather information from parents of past and current I.C. students. This information will be used to see what the parents feel are the positive attributes at I.C. and what the negative areas are. Based on the committee's findings, the School Board can make recommendations

for ways to enhance ideas and programs at I.C. School. There was also discussion of creating a brochure for I.C. School that could be included in the welcoming packet for new parish members. Volunteering on the committee with Amy is Carissa Ash, Rebecca Maasen, and Paula Zeitz.

Stewardship Fair

The parish Stewardship Fair will be Saturday, September 17th and Sunday, September 18th following all masses in Kertz Hall. Members of each organization should be represented. Debbie Kolb will be contacted to provide information and sign-up sheets for the School Self Study standard committees at the I.C. School table. The following School Board members volunteered to help at the stewardship fair-

Saturday, September 17 th	Following the 5:00 p.m. mass-Rebecca Following the 7:00 p.m. mass-Amy
Sunday, September 18 th	Following the 7:00 a.m. mass-Dan Following the 8:30 a.m. mass-Chelle Following the 10:00 a.m. mass-Paula Following the 11:30 a.m. mass-Kurt

If anyone else wishes to come and assist they are more than welcome!!

School Board Training

New members need to attend the School Board training offered through the Diocese. Jill will let us know on a date and location of the next offered training.

Committees:

Athletics:

Basketball tryouts will be held on October 16th, 17th and 18th.

Technology:

Work is being done on enhancing the school website. The teachers are utilizing the smart boards in their classes.

Long Range:

There has been ongoing meetings and discussions on the future utilization of the Gerbes property.

Wellness:

No Report.

Pastor's Report:

No Report.

Announcements:

Josh Harden made positive comments on the website designs of several teachers. The question was asked regarding whether there is a requirement for the teachers to have a website. Jill stated that she is talking with other principals to gather information on whether to set website requirements.

Jennifer Gerling, Home & School President, announced that the Carnival will be held in conjunction with Catholic Schools Week. It will have a Mardi Gras theme and will be on Friday, February 3rd,

the Friday ending Catholic Schools Week. A decision has not been made yet on whether I.C. will host a Junior High Dance that same evening. It is pending on the readiness of the Gerbes Building. The Chili Supper is Saturday, March 17th along with the art show and music performances by the younger grades.

Prayer and Adjournment:

After prayer, the meeting adjourned at 8:35.

Next Meeting:

Tuesday, October 4th at 7:00 p.m.

Monsignor Cox, Pastor

Jill Struempf, Principal

Chelle Shepard, Secretary